

SECRET  
ROUTING AND RECORD SHEET

**INSTRUCTIONS:** Officer designations should be used in the "TO" column. Under each comment a line should be drawn across sheet and each comment numbered to correspond with the number in the "TO" column. Each officer should initial (check mark insufficient) before further routing. This Routing and Record Sheet should be returned to Registry.

<b>FROM:</b>				<b>NO.</b> M10558	
				<b>DATE</b> OC 4241	
TO	ROOM NO.	DATE		OFFICER'S INITIALS	COMMENTS
		REC'D	FWD'D		
1. OC-E		22 June 6/23 # 4-2887		<i>[Signature]</i>	<p>1-5: Invoice is for services performed by [redacted] under Contract RD-35, Task I, [redacted] (Study Phase). Attached is overhead voucher covering expenses claimed by Contractor for the period 1 June 1952 to 31 December 1952. Technical performance has been satisfactory. Payment is recommended.</p> <p>For Signature</p> <p>For Forwarding. Please return routing sheet to OC-E</p> <p>CONFIDENTIAL</p>
2.					
3.					
4.					
5. OC-1					
6.					
7. OC-Registry				<i>[Signature]</i>	
8.					
9.					
10. OC-E					
11.					
12.					
13.					
14.					
15.					

Return to  
Engineering Div.

TO: Assistant Director for Communications  
FROM: Chief, Administration & Inspection Branch/LO/PD  
Subject: Progress Payment - Contract No. RD-35 Task Order No. 1  
Contractor: \_\_\_\_\_

25X1

1. The attached invoice has been submitted by the Contractor for payment for work currently performed under the subject contract. If technical performance to date is acceptable, please sign the following certificate and forward all papers to the Chief, Industrial Contract Audit Branch, Finance Division, by 1st Indorsement, below, for payment. If, for any reason, suspension of payment is recommended, please furnish an explanatory statement, in sufficient detail, and return all papers to the Chief, Administration and Inspection Branch/LO, in order that a letter of exception(s) may be prepared and submitted to the Contractor.
2. This memo together with certification of technical performance evidenced by signature on the 1st Indorsement hereto, shall constitute approval by the Contracting Officer of the enclosed invoice for payment subject to audit approval.

For Contracting Officer

1st Indorsement

To: Chief, Industrial Contract Audit Branch, Finance Division  
Room 2121, Building 10

It is hereby certified that technical performance to date has been satisfactory and payment of the following invoice, subject to audit, is incurred in:

Invoice No. Bu. Inv. #25 Date June 9, 1954  
Period Overhead expenses claimed Amount \$157.15  
by Contractor for the period  
6/1/52 to 13/31/52

25X1

for  
ENGINEERING/JFS

Signature

22 June 1954 Deputy Assistant Director for Communications  
Title

Enclosure  
Distribution:  
Orig & 1 - Addressee  
1 - Chief, ICA Br  
1 - Contract No.

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